Data Elements for Student Record Collection 2009 - 2010

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Position on File Layout	Data Element Id	Data Element Name	Definition	Format	Max Length	Codes	Edits	F A L L	S P R	E O Y	S U M	E I M S
2	650	State Testing Identifier	Unique State Testing Identifier provided by EIMS	N	10		One record per student per school except where noted in Note #2; duplicate records within a school will be rejected.	X	X	X	X	X
3	010	Unique Local Student Identifier	Locally assigned code that uniquely identifies a student within the division. Code must consist of numbers 0-9 and alpha characters A-Z and should not include any special characters, i.e. dashes, slashes, etc.	A/N	12	Unique identifier for each student within a division						X
4	020	Responsible Division Number	Three-digit state-assigned Division number of the division where: A.) the student resides, B.) attends a school through open enrollment, or C.) tuition is waived.	N	3	Valid division code from list of Virginia education agency numbers	Must be a valid educational agency; must be numeric. If the Responsible Division and Serving Division are not the same AND the Responsible Division is the Reporting Division AND the Serving Division is less than or equal to 219, then the record can not be reported by the Responsible Division. Separate out contractuals for March 31 and EOY	X	X	X	X	X
5	030	Responsible School Number	Four-digit state-assigned School number of the school where: A.) the student resides, B.) attends a school through open enrollment, or C.) tuition is waived.	N	4	Valid school code from list of Virginia school numbers by division	Must be a valid institution within the Division; must be numeric.	X	X	X	X	X
6	040	Serving Division Code	Three-digit state-assigned Division number that identifies the division or agency that provides services to the student.	N	3	Valid division code from list of Virginia education agency numbers	Must be a valid educational agency; must be numeric. Separate out contractuals for March 31 and EOY	X	X	X	X	X
7	050	Serving School/Center Code	Four-digit state-assigned School number that identifies the school, center, program, or placement that provides services to the student.	N	4	Valid school code from list of Virginia school numbers by division	Must be a valid institution within the Division, region, or private; must be numeric.	X	X	X	X	X
8	060	Active Status Code	A code that identifies the active status of a student as of the snapshot date (10/1, 3/31, or EOY=6/30 of the current school year). An inactive student was enrolled at some point during this school year, but not as of the snapshot date. Use N records for updating information on students who are no longer enrolled in your division. N records will not have any days of membership during the current school year.	A	1	A=Active; I=Inactive; N=Not Enrolled (use only when there is no Entry Code or Entry Date - when the record will not have any days of membership)	Must be A, I, or N; If code is A and Exit/Withdraw Date is prior to "as of date," as of date refers to the snapshot date) record will be rejected. If A or I record reported on the Fall SRC, then the student must be reported with an A or I record on the Spring submission If A or I record reported on the Spring SRC, then the student must be reported with an A or I record on the EOY submission	X	X	X		X
9	070	Entry Code	A code that indicates the process by which the student first entered the school during a given school year.	A/N	4	Blank (only if active status code is N) or select from list of valid 4 character entry codes	All A or I records must have a valid entry code; entry code reflects the first entrance into this school.	X	X	X		X

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Position on File Layout	Data Element Id	Data Element Name	Definition	Format	Max Length	Codes	Edits	F A L L	S P R	E O Y	S U M	E I M S
10	080	Entry Date	Date associated with entry code that represents the pupil's first day of enrollment in the reporting school for the school year. (The reporting school is the school within the division that is submitting the record.)	Date	10	Blank (only if active status code is N) or mm/dd/yyyy format (including slashes)	Valid date; all A or I records must have a date within the current school year and must be prior to exit/withdraw date if exit not blank.	X	X	X		X
11	090	Exit/Withdraw Code	A code that indicates the circumstances under which the student last exited from membership in the school.	A/N	4	select from list of valid 4 character exit/withdraw codes	Inactive students must have a valid withdraw code and date. Must be a valid withdraw code.	X	X	X		X
12	100	Exit/Withdraw Date	Date associated with Exit/Withdraw code that represents the day after the pupil's last day of attendance for the school year that is being reported. This date is not counted when determining days present and days membership.	Date	10	Blank (only if active status code is N) or mm/dd/yyyy format (including slashes)	Valid date; all I records must have a date within the current school year; must be after entry date.	X	X	X		X
13	110	Racial/Ethnic Code	A code that identifies the racial category which most clearly reflects the individual's recognition of his or her community or with which the individual most identifies.	N	2	00=unspecified; 01=American Indian; 02=Asian; 03=Black; 04=Hispanic; 05=White; 06=Native Hawaiian (optional)	Must have a valid race/ethnicity code; must be numeric.	X	X	X	X	X
14	120	Gender Code	A code that identifies the student's gender.	A	1	M=Male; F=Female	Must have a valid gender code.	X	X	X	X	X
15	130	Birth date	The month, day, and year on which an individual was born.	Date	10	mm/dd/yyyy format (including slashes)	Error - Birth date is after current date; date is outside range for school ages 2-19 (reg. ed) or 0-22 (spec. ed) or 2-22 (LEP)	X	X	X	X	X
16	140	Grade Level Code	A code that identifies the grade level at which a student receives services in a school or an educational institution during a given academic session.	A/N	2	JK, PK, KA, KP, KG, T1, 01 thru 12, PG, TT (Use TT for Test Takers, former students who return for SOL testing only)	Must be a valid grade code; must be within the low/high grade range reported for the school; must be character.	X	X	X	X	X
17	150	Kindergarten Half-Day Flag	A flag that identifies whether a kindergarten student attends a half-day session.	A	1	N=No, student does not attend half-day KG; Y=Yes, student attends half-day KG;	Must be Y or N; grade level code must be JK, KA, KP, KG	X	X	X		
18	160	Primary Disability Code	A code that identifies the primary disability type for a student who is eligible for services under the Individuals with Disabilities Education Act (IDEA) and who has an Individualized Education Program (IEP).	N	3	blank (student does not have a disability) or valid numeric disability code	Must be blank or a valid numeric disability code Required if Serving Division Code = 600	X	X	X	X	X
19	170	Spec Ed Weekly Time %	The total percentage of time that the student spends each week with a special education teacher. (This percentage would be the sum of the primary, secondary, and tertiary percentages if the student has more than one disability.)	N	3		Must be valid number 1 - 100 Required only if student has a disability code that is not 504 and Grade Level Code = KA, KP, KG, T1, 01, 02, or 03; Must be blank if no disability code or 504	X				

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20	180	Disadvantaged Status Flag	A flag that identifies a student as economically disadvantaged, at any point during the school year, if the student: 1) is eligible for Free/Reduced Meals, 2) receives TANF, or 3) is eligible for Medicaid.	A	1	N=No, student is NOT Disadvantaged; Y=Yes, student is Disadvantaged	Must be Y or N Must be Y if Migrant Status Flag is Y Must be Y if Initial Primary Nighttime Residence Code is not blank	X	X	X	X	X
21	190	Retired #6	formerly LEP Status Code									
22	191	Retired # 7	formerly LEP Proficiency Code									
23	200	Country of Birth Code	A code that identifies the name of the country in which the student was born. Leave blank if student was born in U.S.	N	4	Blank or select from list of country codes	Blank or a valid numeric country code	X				
24	210	Home Language Code	A code that identifies the language or dialect routinely spoken in an individual's home. This language or dialect may or may not be an individual's native language.	N	4	Blank or select from list of language codes	Blank or valid language codes. If Home Language Code = 400 (English) then error.	X	X	X		
25	220	Immigrant Status Flag	A flag that Identifies whether the student is classified as an "immigrant." Include foreign exchange students if parameters of the definition met.	A	1	N=No, student is not identified as an immigrant; Y=Yes, student is identified as an immigrant	Must be Y or N; if Y, student's country of birth cannot be blank; Alert if country code is not blank and grade is JK, KG, KA, KP, T1, 01, 02	X				
26	230	Retired #1	formerly Refugee Flag									
27	240	Migrant Status Flag	A flag that identifies whether the student is identified as migrant AND has a certificate of eligibility at any point during the school year. See your local Migrant Education liason for local application of this program.	A	1	N=No, student is not identified as a child with Migrant status; Y=Yes, student is identified as a child with Migrant status	Must be Y or N	X	X	X	X	X
28	250	Retired #2	formerly Homeless Flag									
	260	Retired #3	formerly Neglected Flag									

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30	270	Gifted Code	A code that identifies the area of giftedness for a student placed in a gifted program or that the student was referred to and found eligible for the gifted program.	A	4	1=General Intellectual Aptitude only 2=Specific Academic Aptitude only 3=Visual/Performing Arts only 4=Tech/Prac Arts only 12=General Intellectual and Specific Academic Aptitude 13=General Intellectual and Visual/Performing Arts 14=General Intellectual and Tech/Prac Arts 23=Specific Academic and Visual/Performing Arts 24=Specific Academic and Tech/Prac Arts 34=Visual/Performing and Tech/Prac Arts 123=General Intellectual, Specific Academic and Visual/Performing Arts 124=General Intellectual, Specific Academic and Tech/Prac Arts 234=Specific Academic, Visual/Performing and Tech/Prac Arts 1234=General Intellectual, Specific Academic, Visual/Performing and Tech/Prac Arts	Blank or valid gifted code.			X		
31	271	Gifted Referral Flag	A flag that identifies any student who was referred to the Gifted Program between July 1 and June 30 of the current school year.	A	1	N=No the student was not referred to the gifted program between July 1 and June 30; Y=Yes, the student was referred to the gifted program between July 1 and June 30	Must be Y or N			X		
32	280	Title I Code	A code that indicates type of program funded by Title I if the student attends a Target Assisted school, i.e. reading, math, reading and math.	N	2	blank; 01=Reading; 02=Math; 03=Reading & Math; 04= Math & Health; 05= Reading & Health; 06=Reading, Math Health; 07=Math & Support Services; 08=Reading & Support Services; 09=Reading, Math & Support Services; 10=Reading, Math, Support Services & Health	Complete for all Title I Targeted Assistance Schools. Must be valid code or blank.	X	X	X		X
33	290	GED Program Code	A code that indicates the student is enrolled in a program leading to a GED, such as ISAEP or GAD program.	N	1	blank; 1=GED; 2=ISAEP; 3=GAD	Must be at least 16 years old to work towards a GED. Check against birth date.	X	X	X	X	
34	300	International Baccalaureate Program Flag	A code that indicates student is enrolled in the International Baccalaureate Program and working toward an IB diploma	A	1	N=No, student is not in IB program; Y=Yes, student is in IB program	Must be Y or N. If Y, then the serving school must be have a focus area of IB. See your Educational Registry Application (ERA) contact person for more details.			X	X	

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35	310	Graduate /Other Completer Code	A code that identifies the type of graduation diploma or completion document that the student received	N	2	1=Standard Diploma 2=Advanced Studies Diploma 3=Special Diploma 4=Certificate of Program Completion 5=GED 6=IB Diploma 7=Modified Standard Diploma 8=GED as a part of an ISAEP 9=General Achievement Diploma 10=No award in this school year - school-age student whose IEP allows for multiple years in grade 12 11=No award in this school year - foreign exchange student 12=No award in this school year - seniors whose age and LEP status allow for multiple years in grade 12 13=No award in this school year - previously earned a Graduate/Other Completer Code 1 - 9 in a prior school year	Required if grade level code is 12 and retention=N; Alert if grade is not 12 or 11. If Graduate/Other Completer Code is 6, then IB flag must = Y. If Graduate/Other Completer Code is 5, then GED Program Code must be 1 or 2 If Graduate/Other Completer Code is 8, then GED Program Code must be 2 If Graduate/Other Completer Code is 9, then GED Program Code must be 2 or 3 If student receives GED, ISAEP or GAD, age must be at least 16. If Graduate/Other Completer Code =3, 7, or 10 then Primary Disability Code can not be blank or 15. If Graduate/Other Completer Code = 10, 11, or 12, then Grade Code must be 12. If Exit/Withdraw Code = W730 or W731, then Graduate/Other Completer Code is required.	X	X	X	X	
36	320	Graduate Plan Code	A code that identifies the post-graduate plans of the student	N	2	List of graduate plan codes.	Required if Graduate/Other Completer Code is 1, 2, 3, 4, 5, 6, 7, 8, or 9; Must be blank if Graduate/Other Completer Code is 10, 11, 12, or 13; Warning if grade is not 11 or 12. Must be valid plan code	X	X	X	X	
37	330	Advanced Placement Code	A code to identify that student is enrolled in one or more Advanced Placement courses and/or student has taken the Advanced Placement test. (Indicator to identify the percent of students who took an AP test)	N	1	blank; 1=enrolled in AP class; 2=enrolled in AP and took AP exam; 3=took AP exam	Blank or must be a valid advanced placement code. Alert - Grade code is not 09, 10, 11, or 12.			X		
38	340	Dual Enrollment Flag	A code to identify that the student has taken one or more dual enrollment courses during the current school year Criteria is defined per Superintendent's Memo INF 073, April 1, 2005	A	1	Y = Yes, Student is taking one or more dual enrollment courses N = No, Student is not taking any dual enrollment courses	Must be Y or N. Alert - if Y and grade level is not 09, 10, 11, or 12.			X		

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39	351	CTE Finisher Code	A code to identify the student who either 1.) has finished a required Career and Technical Education sequences of courses to be considered a completer, 2.) finished a required Career and Technical Education sequence of courses to be a completer in a program that has an articulated agreement or CTE dual enrollment agreement with the local community college, or 3.) has taken at least one state approved Career and Technical Education course at anytime since 7th grade.	N	1	1 = finished CTE requirements for completion 2 = finished CTE requirements for completion of a Tech Prep program 3= took at least one state-approved CTE course since 7th grade but has not finished CTE requirements for completion 4 = has not taken any state-approved CTE courses since 7th grade	Must be NULL if grade is PK, JK, KA, KP, KG, 1, 2, 3, 4, 5 or 6 Required if grade is 7, 8, 9, 10, 11, 12, or TT				X	X
40	361	CTE Career Cluster Code	A code to identify the career cluster of the state-approved CTE course that any student has taken at anytime during the current school year. If the student has taken more than one course which fall into different clusters, choose the cluster that most closely aligns with that student's career interests. See your local CTE Administrative Planning Guide.	A	4	blank; List of state-assigned CTE Career Cluster Codes	Must be NULL if grade is PK, JK, KA, KP, KG, 1, 2, 3, 4, 5 or 6		X			
41	371	CTE Special Populations Code	A code to identify the CTE special populations of the student that are not already collected in other elements. See your local CTE for Administrator assistance.	N	3	blank; List of state-assigned CTE Special Population Codes	Must be NULL if grade is PK, JK, KA, KP, KG, 1, 2, 3, 4, 5 or 6		X	X	X	
42	380	W8 Reason Code	A code associated with W880 to identify the reason the student discontinued school	N	2	Blank or valid W8 Reason Code.	Required for all W880s. Required if Summer Dropout = Y Must be a valid W8 Reason Code	X	X	X		
43	381	Summer Dropout Flag	A flag to identify that a student is a summer dropout. Student was in membership the last day of school the previous year but did not return during the current year by Oct. 1.	A	1	N=No, student is not a summer dropout; Y=Yes, student is a summer dropout				X		
44	390	Aggregate Days Present	The cumulative number of days a student has been present in the school from the beginning of the current school year to the time of snapshot	N	3		Attendance cannot be greater than total days school was in session. Alert if Days in Session has not been completed in the SRC web form. If Active Status Code is N, then Aggregate Days Present must be zero Optional on Fall 2009 - 2010, required 2010 - 2011	X	X	X		

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45	400	Aggregate Days Absent	The cumulative number of days a student has been absent from the school from the beginning of the current school year to the time of snapshot (days absent + days present = days in membership)	N	3		Attendance cannot be greater than total days school was in session. Alert if Days in Session has not been completed in the SRC web form. If Active Status Code is N, then Aggregate Days Absent must be zero Optional on Fall 2009 - 2010, required 2010 - 2011	X	X	X		
46	410	Retention Flag	A flag to identify that a student was retained in the same grade (status at the end of the school year)	A	1	N=No, student was NOT retained; Y=Yes, student was retained	Must be Y or N. If Graduate/Other Completer Code is not null, then Retention Flag must be N.			X		
47	420	Truancy Conference Flag	A flag to identify that a truancy conference was held with the student's parent after the student had accumulated six absences during the school year without indication of the parent's or guardian's awareness and support of such absence.	A	1	N=No conferences held; Y=at least one conference held	Must be Y or N			X		
48	430	Tuition Paid Code	A code to indicate tuition is paid/received for this student	N	2	blank; 02=Paid tuition to State Supported institution; 03=Paid tuition to private institution; 04=Paid tuition to regional center; 05=Received tuition from another LEA; 07=Served through CSA 09=Tuition received from an Inter-State Compact Placement agreement 10=Tuition received from Contiguous Out-of-State Students: with reciprocal attendance privileges 11=Tuition Received from Contiguous Out-of-State Students: without reciprocal attendance privileges 12=Tuition received from a Non-Contiguous State or Territory outside of the United States 15=Paid to a School Division Outside of the Commonwealth of Virginia 16=Tuition waved; student served through Public School Choice agreement 17=Tuition waived; applicable to Fairfax/Falls Church DJJ and Community SVCS BD students only 18=Tuition waived for full time virtual program	blank or valid code If not blank, Responsible Division cannot equal Serving Division.	X	X	X	X	

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49	440	Non-public student FTE	A code to identify the FTE membership of a part-time student who is attending school to take one (.25) or two (.5) courses. (Includes home-schooled and private school students)	N	2	blank; 10 = student takes a course NOT approved for SOQ reimbursement 25 = student takes 1 course approved for SOQ reimbursement 50 = student takes 2 or more courses approved for SOQ reimbursement. These are reported as implied decimals without the decimal point.	Must be 10, 25, 50, or blank.	X	X	X		
50	460	Retired #4	Formerly First Year in 9th Grade									
51	154	Kindergarten Readiness Assessment Flag	A flag that identifies whether a kindergarten student who turns 5 between October 1 and December 31st was administered a readiness assessment PRIOR to the student's first day of kindergarten	A	1	N=No, student was NOT given a kindergarten readiness assessment Y=Yes, student was given a kindergarten readiness assessment	Must be Y or N; If Y, the student must turn 5 between October 1 and December 31 AND Grade Level Code = KA, KP or KG.	X	X	X		
52	156	NAEP Homeroom Identifier	Identifies the student's homeroom by number, teacher's name or other school assigned identifier. This field is only used for NAEP testing so is optional for all grades. It is strongly recommended for students in grade 4 because NAEP uses this information to sort the testing materials.	A/N	10			X				
53	283	School Choice Status Code	A state-assigned code that indicates the student's eligibility and election to participate in School Choice when the Responsible School is in School Improvement Status under the No Child Left Behind Act of 2001.	N	1	blank; 1=Applied to transfer to another school BUT the request was not granted for School Choice under 1116 of Title I; 2=Applied to transfer, AND the request was granted BUT did not transfer to the approved school for School Choice under 1116 of Title I 3=Applied to transfer, AND actually transferred from the Responsible School to the Serving School under 1116 of Title I	The Responsible School must be in NCLB sanctions. The Responsible School must be Title I School Wide or Targeted Assisted. If School Choice Status Code = 3, then Responsible School <> Serving School	X	X	X		
54	285	Supplemental Education Services Status Code	A state-assigned code that indicates the student's eligibility and election to participate in Supplemental Education Services when the school is in at least Year 2 School Improvement Status or a Pilot school under the No Child Left Behind Act of 2001. All students attending a school in Year 2 Sanctions or above, or a Pilot school must have a valid SES Status Code, regardless of disadvantaged status flag. At any point between the first day of school and the as of date	N	1	blank; if school is not in NCLB Sanctions 1=student did not apply to receive services; 2=student received services 3= student applied to receive services BUT did not receive services	The school must be in at least Year 2 School Improvement status or a pilot school under NCLB. The school must be Title I School Wide or Targeted Assisted. Supplemental Education Services Status Code must be blank if School Choice Status Code = 3.	X	X	X		
55	286	Retired #5	Formerly Multiple Years in 12th Grade Flag									
56	287	Diploma Seal	A state assigned code to identify any and all diploma seals earned by a graduate.	N	5	List of Diploma Seal Codes	Must be a valid code. If not blank, Graduate/Other Completer Code must be 1, 2 or 6			X	X	

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57	345	Early College Scholar Program Code	A state assigned code to identify students who are participating in the Governor's Early College Scholar Program. The Governor's Early College Scholars Program agreement must be signed by participating students, their parents/guardians, and the high school principal and school counselor.	N	1	1=Student has completed the Early College Scholar Program agreement 2=Student has earned the Governor's Early College Scholar certificate 3=Commonwealth Scholar Program 4=Early College & Commonwealth Scholar Certificate 5=Student is particpating in the Early College Scholar and the Commonwealth Scholar Programs	Must be a valid code. If 2 then Graduate/Other Completer Code must be 2 or 6. Grade Level must be 9, 10 , 11, 12 or TT if not blank. Commonwealth Scholar Program Focus Area will be required	X	X	X		
58	347	Distance Learning Flag	A flag to identify students who have taken at least one distance learning course during the current school year where the credit counts towards high school graduation.	A	1	N=No, student has not taken a distance learning course Y=Yes, student has taken at least one distance learning course	Must by Y or N. If Y, Grade Level must be 7, 8, 9, 10, 11, 12, or TT	X	X	X		
59	450	PK Experience Code	A stated assigned code to identify the current or most recent PK (pre-kindergarten) experience of PK and kindergarten students.	N	2	20=Coordinated Pre-kindergarten Classroom 21=Virginia Preschool Initiative (VPI) 22=Title I Pre-kindergarten 23=Head Start 30=Coordinated Special Education 31=Special Education Only 40=Government - Tuition Charged 50=Private Provider 51=Licensed Family Home Provider 60=No Formal or Institutional PK Program 61=Other 99=Not Provided	Must be valid state assigned code Student must be in grade PK, JK, KG, KA, KP, or T1 If PK Experience Code = 50, 51, or 60 grade cannot be PK	X	X	X		
60	451	PK Weekly Time Code	A state assigned code to represent the average amount of time the student spends each week in the program specified by the PK Experience Code.	N	2	0 = No time in a formal or institutional PK program 1 = less than 15 hours per week 15=15 hours or more but less than 30 hours per week 30=30 or more hours per week	Must be a valid state assigned code Required if student is in grades PK, JK, KG, KA, KP, or T1 PK Weekly Code = 0 can only be used with PK Experience Codes 60 & 99	X	X	X		
61	452	CTE Dual Enrollment Flag	A flag to identify the student who has taken one or more CTE dual enrollment courses during the current school year. Include only Career and Technical Education courses taken at a community college or other institution. Do not include academic or other elective courses here.	A	1	N=No, the student did not take a CTE dual enrollment course Y=Yes, the student did take a CTE dual enrollment course	Must be Y or N				X	X
62	453	CTE Competency Attainment	A flag to identify CTE Completers who have attained 80% of the minimum competency task list.	A	1	N=No, student did not obtain 80% of the essential competencies from the state-provided, industry-validated competency lists Y=Yes, student obtained 80% of the essential competencies from the state-provided, industry-validated competency lists	Must Y or N If Y then CTE Finisher Code = 1 or 2				X	X

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63	454	CTE Program Code	A state assigned code to identify the CTE program finished by the student. The CTE Program Codes are not the same as the course codes.	N	4	See list of state-assigned CTE Program Codes	Must be a valid state assigned code Required if CTE Finisher Code = 1 or 2			X	X	
64	455	Address line 1	The house number and street or post office box of the CTE Completer.	A	30		Required if CTE Finisher Code = 1 or 2 and Graduate Code is 1 -9 and Telephone Number is null			X	X	
65	456	Address line 2	Continuation of Address line 1, if needed	A	30					X	X	
66	457	Zip Code	The Zip Code of the student's residence	N	5		Required if CTE Finisher Code = 1 or 2 and Graduate Code is 1 - 9 and valid Phone number is missing			X	X	
67	458	Phone Number	A telephone or cell phone number of the CTE Completer Include the area code and 7-digit phone number. Parentheses, dashes or other special characters are implied, do not include them with the phone number	N	10		Required if CTE Finisher Code = 1 or 2 and Graduate Code is 1 - 9 and valid Address data is missing			X	X	
68	459	Unexcused Absences	The number of unexcused absences the student has accumulated during the current school year.	N	3	blank or: Must be a valid number	Unexcused Absences cannot be greater than Aggregate Days Absent.			X		
69	460	Initial Primary Nighttime Residence Code	A code to identify the primary night residence when the student was identified as homeless at any time during the school year.	N	1	blank = Not identified as a homeless child or youth, 1 = Unsheltered 2 = Shelters 3 = Doubled-up 4 = Hotel/motel	Blank or valid Initial Primary Nighttime Residence Code If not blank, then Disadvantaged Status Flag must be Y If not blank on Fall, then must be identified as homeless on Spring If not blank on Spring, then must be identified as homeless on EOY	X	X	X	X	
70	461	Neglected/ Delinquent Code	A code to identify the student who participated in a Neglected or Delinquent program for at least 30 days at any time during the current school year.	N	1	blank = Not identified as Neglected/delinquent, 1 = Neglected programs, 2 = Juvenile Detention, 3 = Juvenile Correction, 4 = Adult Correction 5 = At Risk 6 = Other	Blank or valid Neglected/Delinquent Code If not blank on Fall, then must be identified as Neglected/Delinquent on Spring If not blank on Spring, then must be identified as Neglected/Delinquent on EOY	X	X	X	X	

Data Elements for Student Record Collection 2009 - 2010

New Elements and added or changed information are highlighted in yellow and/or bold.
New retired elements are highlighted in gray. Language changes in blue.
A tab delimiter must be included for all optional, retired and filler elements.

Position on File Layout	Data Element Id	Data Element Name	Definition	Format	Max Length	Codes	Edits	FALL	SPR	EOY	SUM	EIMS
71	462	Full Time Virtual Program Code	A code to identify the student enrolled in a full course of study for all educational services in a virtual program at the Serving School.	A	1	blank = Not identified as participating in a virtual program 1 = Participates from home, not homebound, not homebased 2 = Participates from home while on homebound education 3 = Participates from home during a homebased expulsion or long-term suspension 4 = Participates from home during a homebased short-term suspension 5 = Participates from a public school facility 6 = Participates from a private school facility 7 = Participates from another location	Must be a valid state assigned code. If Serving Division is not Responsible Division, then Tuition Paid Code 5 (received tuition from another LEA) or Tuition Paid Code 18 (Tuition not paid for full time virtual program) is required. Responsible Division cannot be 999 with Responsible School equal to 9998 or 9999 (outside VA school system)	X	X	X		
72	463	Retired #8	Formerly Foster Care Flag									
73	464	Ethnic Flag	A flag to identify if the student is Hispanic/Latino	A	1	Y = Yes, student is Hispanic/Latino N = No, student is not Hispanic/Latino	Optional 2009 - 2010 Required 2010 - 2011 Must be Y or N in 2010 - 2011					
74	465	Race Code	A code for one or more races the student identifies with	N	2	Must be a valid state assigned race code	Optional 2009 - 2010 Required 2010 - 2011 Cannot be blank in 2010 - 2011					
75	466	LEP State Code	A code that identifies the proficiency status of a student with Limited English Proficiency as of October 1st (or the date the student was originally found eligible for services if it was after October 1 of the current school year)	N	2	blank; 15=Level 1 Entering 16=Level 2 Beginning 17=Level 3 Developing 18=Level 4 Expanding 19=Level 5 Bridging First Year 20=Level 5 Bridging Second Year 21=Level 6 Reaching First Year 22=Level 6 Reaching Second Year		X	X	X	X	X
76	467	Receiving ESL Services Code	A code to identify that the LEP student received ESL services	N	1	1 = Yes, the student received ESL services 2 = No, the student did not receive or refused ESL services	Blank or; Required if LEP State Code 15 - 20. Must be blank is LEP State Code = 21 or 22	X	X	X	X	X
77	468	Retired #9	Formerly Projected LEP State Code									
78	469	IB Code	A code to identify that student is enrolled in one or more IB (International Baccalaureate Program) courses and/or has taken the IB exam.	N	1	blank; 1=enrolled in IB class; 2=enrolled in IB class and took IB exam; 3=took IB exam	Blank or must be a valid IB code. Alert - Grade code is not 09, 10, 11, or 12. Responsible or Serving school must have International Baccalaureate Program Focus Area			X		

Data Elements for Student Record Collection 2009 - 2010

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Position on File Layout	Data Element Id	Data Element Name	Definition	Format	Max Length	Codes	Edits	F A L L	S P R	E O Y	S U M	E I M S
79	470	Unaccompanied Homeless Youth Flag	A flag to identify if the student is an unaccompanied homeless youth according to Section 725(6) of the McKinney-Vento Act (Title X, Part C of the No Child Left Behind Act)	A	1	Y= Yes, the student is an Unaccompanied Homeless Youth as defined in Section 725(6) of the McKinney-Vento Act N= No, the student is not an Unaccompanied Homeless Youth	Must be Y or N	X	X	X	X	
80	471	Filler #8	Reserved for future use									
81	472	Filler #9	Reserved for future use									
82	473	Filler #10	Reserved for future use									
83	660	Student's First Name	Student's First Name	A	15			X	X	X	X	X
84	670	Student's Middle Name	Student's Middle Name	A	15							
85	680	Student's Last Name	Student's Last Name	A	25			X	X	X	X	X

Reporting Rules
1. Every student who depends on a public school division in Virginia for a free appropriate public education must be included in each student record collection. This includes all full-time and part-time students served in the division's schools as well as those the division has helped place in other public and private schools/centers regardless of how the placements are funded. Students in local or regional jails are reported by the division that serves the jail.
2. One record per student per school per record collection EXCEPT when Grade Level Code, Kindergarten Half-Day Flag, GED Program Code, Tuition Paid Code, Non-public student FTE, or Primary Disability Code changes while still attending the same school. In these cases, a student MAY have more than one record per school per record collection.
3. If a student has more than one record, only one record can be Active.